

G.R.A.S.P. 2022 SUMMER ENRICHMENT PROGRAM

G.R.A.S.P.
SUMMER ENRICHMENT
2022

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WELCOME!!!

I would like to thank you for entrusting your child(ren) with us for the next 10 weeks.

Little Flowers Early Childhood and Development Center, Incorporated, is a 501 (c) (3) non-profit organization. We are committed to providing low-income children and families in the Sandtown community with quality childcare services through comprehensive early learning and intervention, before, after-school, weekend and summer enrichment programs. Our summer enrichment program provides services to children ages 4 to 12 years old.

We operate 10 weeks during the summer months June 20th to August 26th, 2022

Monday through Friday, 9am to 3pm.

(Before and Aftercare available with \$50 Weekly Fee)

The focus of the summer enrichment program is to build literacy and math skills while preventing summer loss of existing skills. Social and emotional needs are knowledge, skills, and creative talents through structured enrichment activities help youth generate patterns for creative proficiency, build good character, initiate an engaged mode for learning, and find purpose in life.

As you will see on the check list page, we require each student to turn in their 4th quarter report card so that we accurately track each student's progress during the summer, providing them with necessary tools to succeed in the upcoming School Year!

Enjoy Your Summer the G.R.A.S.P. Team

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Registration for GRASP SUMMER ENRICHMENT PROGRAM 2022

(One Sheet Per Child)

Student's Name: _____

Address: _____

City: _____ State: _____ Zip _____

Age: _____ Grade: _____ Gender: _____ Birthday: _____

School Currently Enrolled in: _____

School attended in School Year 21-22 _____

Parent Information

Parent 1 Name: _____

Phone Number: _____ Email: _____

Parent 2 Name: _____

Phone Number: _____ Email: _____

Emergency Contact should parents not be available

Name: _____

Address: _____

Phone Number:

(Home) _____ (Cell) _____ (Other) _____

Pick-Up List (If different from the parents or emergency contact listed)

Name: _____ Number: _____

Name: _____ Number: _____

-----Office Use Only-----

Program Enrolled: Cash Voucher Summer Funding

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Registration for GRASP SUMMER ENRICHMENT PROGRAM 2022 PT 2

Summer Funding:

If your child is enrolled in the Summer Funding Program you must comply with the following:

Before/After Care:

Before and After Care is offered to those families needing early morning care.

Hours of Operations - Before 6:30am – 9am, After 3pm to 5pm

Monday – Friday, Fee: \$50.00 weekly.

- I will need before/after care for my student
- I will not need before/after care for my student

Transportation

Transportation is offered to students (ages 2 and up) living in Sandtown-Winchester and the surrounding areas.

- I will need transportation for my student
- I will not need transportation for my student.

Registration Fee:

For EACH household there will be a \$25.00 registration fee.

REGISTRATION

Your registration and reservation for GRASP SUMMER ENRICHMENT PROGRAM IS NOT COMPLETE unless we have a copy of their 4th quarter report card.

- I agree and have read this registration form and will adhere to all program policies

Signature:

Date:

Witness:

Date:

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Camp Class Schedule

K-1

9am- 9:45	Breakfast
9:45 am – 10:00	Transition/ Bathroom
10:00 am -10:50	Math Lesson/SL
10:50 am -11:20 am	Science/Art/ SL
11:20 – 11:30 AM	BRAIN BREAK
11:30 am – 12:15pm	Literacy Lesson/SL
12:15pm – 12:45 pm	Lunch
1:05 pm – 2:00 pm	Cultural Enrichment/SL
2:00 pm – 3:00 pm	Recess

2nd/3rd

9:00am- 9:40	Breakfast
9:45 am – 10:00	Math Lesson/SL
10:05 am -10:20	Transition/ Bathroom
10:35am – 11:00	Literacy Lesson/SL
11:05 am – 11:25 AM	BRAIN BREAK
11:25 am – 12:15 pm	Science/ART /SL
12:15pm – 12:40 pm	Lunch
1:05 pm – 2:00 pm	Cultural Enrichment/SL
2:00 pm – 3:00 pm	Recess

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4th-5th

9:00 AM – 9:35PM	Breakfast
9:40 am – 10:05	Math
10:10 am – 10:45	Literacy
10:45am – 11:00 am	Bathroom/Transition
11:00 am – 11:35 am	SCIENCE/ART
11:35 AM – 11:55 AM	BRAIN BREAK/CHOICE TIME
11:55 AM – 12:15 PM	LUNCH PREP
12:15PM – 12:45PM	LUNCH
12:45PM – 1:05 pm	Bathroom/Transition
1:05 pm – 2:00 pm	Cultural Enrichment
2:00 pm – 3:00 pm	RECESS

Aftercare SCHEDULE

3:00 pm – 4:00 pm	Snack/Outside Activity (Weather Permitting)
4:00 pm – 5:00 pm	Recess/Pickup

Be Aware:

Parents will be charged \$5.00 for every minute after 5:00pm

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BEHAVIORAL POLICY

Students **WILL** be **Dismissed** from the program for the following infractions:

Stealing

Fighting, threatening others

Cursing, fighting, threatening and/or being disrespectful to any adult/staff

Bullying

Horse playing (or rough housing) of any kind

Destroying property

Engaging in any of the above behaviors while being transported

“In-Program Suspension” – Students are allowed complete their suspension on- site.

However, they cannot participate in any enrichment activities or extracurricular activities. Students **MUST** complete required assignments during that time.

If the student refuses “In-Program” suspension, he/she will be suspended (up to five (5)) and **MUST** return with their parent.

G.R.A.S.P BUCKS BEHAVIORAL POLICY

Students can earn up to \$25.00 worth of G.R.A.S.P BUCKS per day.

G.R.A.S.P BUCKS can be used for the **G.R.A.S.P store**.

Students can lose G.R.A.S.P BUCKS for their behavior, attendance, and classroom participation.

GRASP STORE Hours

12:15pm – 12:45pm

3:00pm –4:00pm

(If any student would like to purchase something upon exit that will be allowed)

UNIFORM POLICY

Students **MUST** wear Little Flowers’ Summer Enrichment shirts on ALL TRIPS. students are not allowed to wear: tank tops, crop tops, shorty shorts, miniskirts or any type of pajamas.

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TRIP POLICY

In order for Students to go on any trip they must have the required (TBA) amount of GRASP BUCKS for that trip.

For every trip, student must wear their Little Flowers' Summer Enrichment Shirt. Students will not be permitted to go on any trip without their T- shirt

ATTENDANCE POLICY

The program starts at 9 am. Each student is allowed a 15-minute grace period. are Students who will be late, must contact the program within 30 minutes of the program start time (9 am). Failure to contact the program may result in the student being sent home. Excessive lateness and absenteeism can result in dismissal from the program. ***(If you are having a problem with attendance, please see the program coordinator for assistance)***

Each student is required to come every day. Students are allowed three (3) unexcused absences. Excused absences must be due to vacation and sickness/illness.

Parents are required to attend all three (3) Parent Investment Meetings (P.I.M).

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Camp Activities

Swimming/Water Fun
Skating
Bowling
Nature Exploration
Out Door Fun/Picnics
Off Site Trips
Tutoring
Arts and Crafts
Sports Activities
Computer Fun
Health and Nutrition Activities

Staff

All staff is certified through the Office of Childcare Administration, experienced in early childhood and development and credentialed.

School Age (5 – 15) Ratio: 15 – 1

Food and Nutrition

All meals are served at the center and include, breakfast (9am – 9:30am), lunch (12:15 – 12:45), and two snacks (10 am and 3 pm).

Children with food allergies must provide a written statement and notify the director.

Disciplinary practice Refer to Parent handbook regarding lost or stolen **Valuables**.

LF **is not** responsible for lost or stolen items. Therefore, we encourage parents to keep all valuable items such as, expensive jewelry, portable game devises, MP3 players, digital cameras, and cell phones at home.

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Summer Enrichment Permission Slip

Child(ren) Name(s):

I give permission for the above-named child(ren) to participate in the following summer camp activities:

Swimming (pool)

My child **CAN** swim **CANNOT** swim

Water Fun Yes No

(Water fun is a weekly activity. Children will be supervised by center staff and pool personnel if at a public facility. Children enrolled in the early learning program, **MUST** use the wading pool and sparklers only. Water activities at the center will consist of sparklers, water balloons, other non- pool water activities. All children must bring a swim suit, shoes, towel and change of clothes.)

- Yes No Skating
- Yes No Bowling
- Yes No Nature Exploration
- Yes No Out Door Fun/Picnics
- Yes No Off-Site Trips
- Yes No Tutoring
- Yes No Arts and Crafts
- Yes No Sports Activities
- Yes No Photography/Information Technology
- Yes No Health and Nutrition Activities

Children will not be allowed to participate in camp activities without a signed permission slip. If your child has allergies and/or special restrictions please check the box [] and note his/her allergies/restrictions below

Parent/Guardian Signature

Date

Director

Date

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Parent Agreement

I _____ agree to adhere to all policies and ensure that my student is at GRASP SUMMER ENRICHMENT PROGRAM daily and if they will be absent, I will provide proper documentation to the main office if my student is absent. I agree to all policies and fully understand dismissal procedures if I or my student(s) do not adhere to policies and procedures in place. I further understand that the information I provide may be used for statistical and grant use.

Parent Signature

Student Agreement

I _____ promise to make sure that I am doing my best to follow all the GRASP SUMMER ENRICHMENT PROGRAM policies and procedures and I do understand that there are consequences that could cause me to be dismissed from the program

Student Signature

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Checklist for Reservation

- 4th Quarter Report Card turned into GRASP Coordinator
- \$25 Registration Fee Paid
- \$50 for Before/Aftercare
- Registration Forms filled out and turned into GRASP Coordinator
- Proper Documentation turned in the main office
- Parent Agreement Signed
- Student Agreement Signed
- Parent Survey
- Permission to Use Your Child's Records in the Summer Program Attendance Evaluation Form Signed
- Media Release Forms signed

Follow us @graspafterschool on Instagram

**Permission to Use Your Child's Records in the
Summer Program Attendance Evaluation**



Baltimore's Promise works with partners in Baltimore City to provide summer youth programs. We are looking to see how often youth attend their summer programs. And, we are trying to learn if programs help youth get better in reading, math, and other areas.

We need your help. We want to use your child's

- Name and Date of Birth
- Demographic Information (Gender, Race/Ethnicity)
- Summer program attendance record
- "Unique school ID" (Student Identification Number)
- Baltimore City Public School records

Your child's information will help us find out how well Baltimore summer programs are doing.

We will take great care with your child's records. Only these people will look at your child's records:

- Your child's summer program staff
- Baltimore's Promise staff (or official partners)
- Baltimore City Public Schools (or official partners) staff

This program will share records in a safe, private way with Baltimore's Promise. Baltimore's Promise will look at summer program attendance. Baltimore's Promise is part of a citywide effort to understand if summer programs help children do well in school and to help more youth have the opportunity to participate in summer programs. Your child's information may be shared with partners that include Baltimore City Public Schools, the Department of Social Services and city agencies.

Your child's information will be stored in a system that complies with the Family Educational Rights and Privacy Act (FERPA) and guarded by security protocols that prevents unauthorized persons from accessing the system.

In our reports, we only write or talk about children as a group. We do not share names or Student Identification Numbers with the public. This way, people reading or hearing our reports will not be able to connect your child's information to identify who they are.

Risks: We will take all the right steps to keep all your child's information private. A breach of confidentiality is possible but unlikely. In the unlikely chance that a breach does happen, Baltimore's Promise will use best practices for notifying affected parties.

If you allow us to share your child's enrollment and attendance record with Baltimore's Promise, please just keep this paper.

But, if you do NOT want us to share your child's information, use the form on the back of this page.

If you do NOT want us to share your child's information, you must

1. Fill out and sign this form.
2. Bring this form to your summer program by the end of the first week your child starts the summer program.

Giving your permission is your choice. Your child can come to the summer program no matter what you choose.

Please check the boxes and sign below if you do NOT give permission. If you do not check the boxes, you allow us to use your child's information in the summer program evaluation.

I DO NOT give permission for my summer program to share my child's information with Baltimore's Promise for the summer program attendance counts or reports.

I DO NOT give permission for Baltimore's Promise to share my child's information with Baltimore City Public Schools or other partners to see how summer programs help kids learn during the school year.

Child's Name

Summer Program Name

Signature of Parent or Guardian

Date

Printed Name of Parent or Guardian

Address

Phone Number

You may stop sharing information at any time. But one week after your child starts the Summer Program, we will share their enrollment and attendance information with Baltimore's Promise if you do not give us this form.